

River Valleys Continuum of Care (MN-502)

Preparation & Performance Narrative (HMIS)

This narrative is meant to demonstrate understanding of expectations for CoC project grantees and describe how the project applicant (and its subrecipients or other partners) will be ready to meet those expectations during the grant period.

A. Rapid implementation plan

- 1. Provide a schedule of implementation** milestones for 60 days, 120 days and 180 days after grant award announcement. Include elements such as hiring plans, training plans, program policy development, financial policy updates, partnership development, environmental review, and any other elements needed for rapid implementation.

NOTE: This chart should reflect steps to be taken BEFORE the grant contract is executed. The chart e-snaps should reflect steps taken AFTER the grant contract is executed.

Date	Milestones
January 2025	HUD funding award announcements
+ 60 days (March 2025)	
+ 120 days (May 2025)	
+ 180 days (July 2025)	Grant executed with HUD

- 2. Capacity to implement.** If the project applicant also has a CoC housing renewal project that is in the bottom 25% of renewal projects (by total score) for 2024: Provide an explanation of the applicant’s capacity to both a) implement a new project successfully and b) improve performance of the existing project. If not applicable, write “N/A.”

B. Plan to achieve program outcomes

Identify specific steps the applicant will take during or before the first grant period to ensure that the project meets renewal project standards and advances CoC outcomes.

Steps may include things like policy/procedure changes, staff training, agreements with other agencies, hiring goals, staff assignments, creation of peer roles, etc. For full points, include a completion date and responsible person/title for each standard. **100-word MAXIMUM per standard. Use a bulleted list where appropriate.**

1. Program Management

Standard	Plan /steps to meet or exceed standard
The recipient makes regular funding draws and spends at least 95% of grant funds awarded.	
The recipient provides training and support to staff/volunteers who deliver the program.	Suggestion: Refer to the CoC Training and Development Policy for ideas.

2. Policy/System Alignment

Standard	Plan /steps to meet or exceed standard
The recipient actively participates in CoC activities and decision-making.	
The recipient actively participates in Coordinated Entry, including system improvement activities.	

<p>The recipient advances equity for groups least likely to access or find success in homeless response system.</p>	<p>Suggestion: Refer to the Advancing Equity Review for questions to consider.</p>
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3. Serving High-Need Populations

This area is not applicable to HMIS projects.

4. Performance (Participant outcomes)

Standard	Plan /steps to meet or exceed standard
HMIS projects	
<p>The project supports CoC performance plans with adequate staffing, materials, and/or equipment for implementation of CoC goals.</p>	
<p>The project supports CoC performance plans with adequate staffing, materials, and/or equipment for evaluation of CoC efforts and initiatives.</p>	

C. Experience with managing similar programs

Required only for new applicant or subrecipient that does not currently receive HUD CoC Program funding.

Not applicable. No change in HMIS Lead Agency grantee for CoC.